## **MICHIGAN NATIONAL GUARD**

# Human Resource Office 2500 S. Washington Ave. Lansing, MI 48913-5101 AGRjobs@mi.ngb.army.mil

# **Army AGR Vacancy Announcement**

ANNOUNCEMENT NUMBER: 05-004	NUMBER OF POSITIONS: One
OPENING DATE: 15 OCT 04	CLOSING DATE: 26 OCT 04
POSITION TITLE: SR Supply NCO MOS: 92Y40	UNIT LOCATION: HHD 746 MNT BN, Lansing, MI 48913

#### **POSITION GRADE/SALARY:**

SFC/E-7

**AREA OF CONSIDERATION:** Open to current SFC/E-7 and those serving in SFC/E7 positions in the Michigan Army National Guard AGR (Title 32) Program.

Supervise or perform duties involving request, receipt, storage, issue, accountability and preservation of individual, organizational, installation, and expendable supplies and equipment. Performs supervisory and management duties shown at preceding 92Y level of skill. Analyzes statistical data and reports to ascertain trends, conformance to standard and directives, and efficiency of operations. Coordinates logistical activities with other staff elements of supply and service, and motor transport units. Conducts assistance visits to subordinate elements. Develops and executes training programs.

### ALL APPLICANTS MUST MEET THE FOLLOWING CRITERIA (if not MOSQ):

1. Soldiers in the grades E7 may apply. Maximum grade of position is SFC/E7.

- 2. Have been awarded the duty MOS, or be eligible for award IAW DA PAM 611-21.
- 3. Meet minimum score of 95 in aptitude area CL if ASVAB was taken prior to 2 January 2002. If ASVAB was taken after 2 January 2002 then 92 is required in aptitude area CL.
- 4. Have passed the Army physical Fitness Test (APFT) within the last year.
- 5. Meet the weight standards of AR 600-9.
- 6. Must possess a current Chapter 3 physical examination with PULHES of 2222222. MUST NOT HAVE A PHYSICAL PROFILE RESTRICTION.
- 7. Become qualified in the duty MOS within 1 year of assignment.

### APPLICATION INSTRUCTIONS AND GENERAL INFORMATION

- You, the applicant, are responsible for the completion and turn-in of your application, all contents and attachments prior to the closing date. Incomplete applications will be returned.
- YOU MUST REVIEW THE CONTENTS OF THIS INSTRUCTION SHEET TO COMPLETE YOUR APPLICATION PROPERLY.
- HOW TO APPLY: Individuals who meet the Qualifications and Requirements for this position will submit the entire application packet to:

Michigan National Guard ATTN: MITAG-HRO-MD 2500 S. Washington Ave. Lansing, MI 48913-5101

or

E-Mail questions to AGRjobs@mi.ngb.army.mil

 All applications must arrive in the HRO no later than the close of business on the closing date indicated above. Applications received after the closing date will not be considered.

**HOW TO APPLY**: (Current AGR title 32 Soldiers only)

Interested AGR soldiers should notify the AGR Office by memorandum no later than the closing date. A resume may also be included, but is not required. The following information must be included in/provided with the memorandum:

- 1. Advertisement number (Include in memo)
- 2. SSN (include in memo)
- 3. Phone Number (include in memo)
- 4. Current Home Address (include in memo)

- 5. List of all MOS's obtained. (include in memo)
- 6. PROVIDE: Statement from commander/authorized rep indicating soldier is not under current suspension of favorable actions.
- 7. PROVIDE: Updated copy of DA Form 2-1 with most current aptitude area scores completed. (if not MOSQ)
- 8. PROVIDE: Copy of most recent physical. (if not MOSQ) (PULHES MUST BE NOTED)

Soldiers currently on the AGR Program ONLY may apply for this position, but must have an NGB waiver if they have less than 18 months AGR service in current position

The Michigan National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, sex, national origin, political affiliation, marital status, membership or non-membership in an employee organization, or any other non-merit factor except where military assignments preclude female membership.